

Interior Work of Atal Incubation Centre at Plot No. 2C/1, Knowledge Park – 3, Greater Noida, Dist. Gautam Budh Nagar (U.P.)

NOTICE INVITING TENDER

Item rate tenders are invited on behalf of the General Manager (Campus Administration) M/S **Birla Institute of Management Technology** from approved and eligible contractors for Interior/Renovation work of **Atal Incubation Centre at Plot No. 2C/1, Knowledge Park – 3, Greater Noida, Gautam Budh Nagar, (U.P.)**.

The start date for the bid is 25 August 2017 and will be closed on 15 September, 2017 (5 pm). The shortlisted bids will be informed through email by 20 September 2017

1. Agreement shall be drawn with the successful tenderer on prescribed form; tenderer shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
2. The time allowed for carrying out the work will be 2 (two) Months from the first date of handing over of the site.
3. The site for the work is available.
4. A brief write-up of 300 words, explaining their previous experience in creation of shared space (co –working, incubators, accelerators , etc.) is also required.
5. **Tenders, placed in sealed envelope, with the name of work and due date written on the envelopes, will be received at the Office of General Manager (Campus Administration) M/S Birla Institute of Management Technology, Plot No. 5, Knowledge park-II, Greater Noida up to 5P.M.** The tender shall be accompanied by the write-up and earnest money (unless exempted) of **Rs. 5 Lac** in the form of cheque of a scheduled Bank issued in favor of **M/s Birla Institute of Management Technology** at Greater Noida.
6. The tender and the earnest money shall be placed in separate sealed envelopes each marked "Tender" and "Earnest Money" respectively. In cases where earnest money in cash is acceptable, the same shall be deposited with the Cashier of the **M/s Birla Institute of Management Technology**. and the receipt placed in the envelope meant for earnest money. Both the envelopes shall be submitted together in another sealed envelope. The envelope marked "Tender" of only those tenderers shall be opened, whose earnest money placed in the other envelope is found to be in order.

7. The earnest money draft shall be duly returned to all unsuccessful bidders.
8. The description of the work is as follows: -
Interior /Renovation work **of Atal Incubation Centre at Plot No. 2C/1, Knowledge Park – 3, Greater Noida, Gautam Budh Nagar, (U.P.)**. The Copies of drawings and documents pertaining to the works will be open for inspection to the tenderer at the BIMTECH office of the General Manager (Campus Administration) **M/S Birla Institute of Management Technology, Plot No. 5, Knowledge park-II, Greater Noida.**
9. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done, including local authorities and local conditions and other factors having a bearing on the execution of the work.
10. The competent authority on behalf of General Manager (Campus Administration) **M/S Birla Institute of Management Technology** does not bind himself to accept the lowest of any other tender, and reserve to himself the authority of to reject any or all of the tenders received without the assignment of a reason.

All tenders, in which any of the prescribed conditions are not fulfilled or any condition including that of conditional and/or unconditional rebate is put forth by the tenderer, shall be summarily rejected.
11. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the Contractors who resort to canvassing will be liable to rejection.
12. The competent authority on behalf of General Manager (Campus Administration) **M/S Birla Institute of Management Technology** to himself have right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

13. The tender for the works shall remain open for acceptance for a period of sixty days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of the tender which are not acceptable to the department, then General Manager (Campus Administration) M/S **Birla Institute of Management Technology** shall, without prejudice to any other right or remedy is at liberty to forfeit 100% of the said earnest money as aforesaid.
14. The notice inviting Tender shall form a part of the Contract document. The successful tenderer/contractor, on acceptance of his tender by the Accepting authority, shall within 10 days from the stipulated date of start of the work sign the Contract consisting of.
 - (a) The notice inviting tender, all the documents including special conditions, specifications, and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
15. Detailed specifications and BOQ can be collected from GM (Campus Admin)

For more details please write to our GM (Campus Admin) at sunil.tandon@bimtech.ac.in
Phone: +91- 120- 2323001- 10, Extn. 170

General Manager (Campus Administration)
M/s Birla Institute of Management Technology.